

Robert Smith

Officer/Coordinator

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

PERSONAL STATEMENT

Decorated Police Officer transitioning from the Staff Sergeant with the honorable character of service. Highly motivated to leverage county police or civil department. comprehensive field training; and extensive experience in safety patrol, and public-service activities.

SKILLS

Military Police Officer,
Military Police Officer,
Investigation,
Corrections.

WORK EXPERIENCE

Officer/Coordinator

ABC Corporation - January 2005 - June 2014

Responsibilities:

- Served as a Military Police Officer protecting lives and property, patrolling military base and preserving the law.
- Selected for elite security details providing dignitary protection for visiting generals, members of Congress.
- Earned consistent commendations for devotion to duty with citations for excellence in rapidly resolving situations.
- upholding law and order, relating effectively with culturally diverse populations and protecting property and lives.
- Fulfilled a range of duties for both combat and peacekeeping missions.
- Earned Expert Awards in both Small Arms and Assault Weapons in consecutive required qualifications.
- Involved in various other back-office activities by maintaining client database.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

Officer/Coordinator

ABC Corporation - 2002 - 2005

Responsibilities:

- Always correct on my formal and informal counts.
- If the counts were not correct, that meant an inmate was gone, the prison would go on lock down.
- Very important to always be correct.
- Team player, as a Corrections Officer, you have to work as a team, one mistake and there could be a riot.
- Oversaw 70 inmates at a time.
- 70 different personalities, 70 different opportunities for something to go wrong every time I had to step inside the dormitories.
- Learned a lot of myself during my stay at ASPC Yuma, listening and understating peoples needs can make 30 correctional officers work together or 70 inmates from rioting..

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

Education

Diploma