

Robert Smith

Assistant On Air Personality

CONTACT DETAILS

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Alabama
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PERSONAL STATEMENT

Accurately logged on the daily discrepancy sheet all discrepancies between the commercial log and actual material aired, Worked up from Weekend Overnight shift to Nights through the week and Co-Hosting the morning show Wrote and produced commercials for local and. Performed on air radio shift in various radio stations in Syracuse and Rochester NY as well as Lebanon NH in a 12 year period.

SKILLS

Proficient use of EXCEL, MS Word and works spreadsheets and word processing as well as cash handling/vault and cash office equipment.

WORK EXPERIENCE

Assistant On Air Personality **ABC Corporation - November 2002 - July 2003**

Responsibilities:

- Memorizes script, reads, or ad-libs to identify station, introduce and close shows, and announce station breaks, commercials, or public service information.
- Answers phone lines and interviews members of listening audience who telephone musical requests.
- Airs contests according to the specifications of the program director.
- Maintains and builds a positive cooperative attitude within the station and a strong personal community involvement.
- Ensures logged commercials, promotions, sweepers and any other programming element essential to the stations operations are aired. Operates control console.
- Performs commercial production.
- Follows and enforces FCC regulations, station and company policies, including implementing stations / states EAS procedures.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

On Air Personality **Delta Corporation - 1998 - 2002**

Responsibilities:

- My duties included running the station, broadcasting and taping the weather segments, helping with remotes and following all radio procedures.
- Supervisor Chris Bullock - Station Manager (217) 428-4487.
- Hosted a live radio program.
- Was responsible for music selection and attaining funding.
- WDTM/TV6 January 1984 - January 1985 (1 year 1 month) Wrote and produced a daily TV and simulcast Radio talk show titled Mornings in McNairy On Air .
- Say news weather talk to people Do some production.
- This is Dummy Description data, Replace with job description relevant to your current role.

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

Education

BS- October 1991(Full Sail School for Recording Arts)

