



AVA DAVIS

Assistant Operator

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PROFESSIONAL SUMMARY

Detail-oriented Assistant Operator with 7 years of experience in machinery operation and maintenance. Proven ability to enhance production efficiency, ensure safety compliance, and support team operations in fast-paced environments.

WORK EXPERIENCE

Operator Assistant I Dec / 2019-Ongoing Blue Sky Innovations Chicago, IL

- 1. Maintained a safe and organized workspace, adhering to all safety regulations.
- 2. Operated heavy machinery, ensuring precise setup and execution of production tasks.
- 3. Collaborated with team members to streamline operations and improve workflow.
- 4. Conducted regular equipment inspections and performed preventive maintenance to minimize downtime.
- 5. Monitored production quality, making adjustments as necessary to meet standards and specifications.
- 6. Assisted in inventory management, ensuring accurate stock levels and timely replenishment of materials.
- 7. Documented production data and reported findings to supervisors for continuous improvement initiatives.

Operator Assistant Dec / 2017-Dec / 2019 Crescent Moon Design Portland, OR

- 1. Utilized strong problem-solving skills to address operational challenges effectively and efficiently.
- 2. Prioritized safety in all tasks, reducing risks and promoting a culture of safety among team members.
- 3. Supported the operator in loading and unloading materials for production processes, ensuring smooth operations.
- 4. Managed inventory and assisted in shipping and receiving operations to maintain workflow.
- 5. Performed basic troubleshooting and maintenance on equipment to ensure optimal performance and reliability.
- 6. Engaged in continuous learning to stay updated on industry best practices and operational techniques.

EDUCATION

Associate of Applied Science in Industrial Technology Dec / 2015 - Dec / 2017 Tech Valley Community College Denver, CO

Focused on machinery operation, maintenance, and safety protocols in industrial settings.

SKILLS



INTERESTS

- Martial Arts
- Reading
- Technology
- Travel

STRENGTHS

- Accountability
- Thoroughness
- Stability
- Stewardship

LANGUAGES



ACHIEVEMENTS

- Reduced equipment downtime by 15% through effective preventive maintenance.
- Improved production efficiency by 20% by streamlining operational processes.