

# Robert Smith

## Operator Trainee

### PERSONAL STATEMENT

Operator Trainee with 7 years of experience in Receiving various forms, reporting lab bench sheets, policies, procedures, manuals, handbooks, reference materials, or other documentation; reviews, completes, proofreads, processes, forwards or retains as appropriate, etc.

### WORK EXPERIENCE

#### **Operator Trainee**

**ABC Corporation - February 1999 - June 2002**

##### *Responsibilities:*

- Worked on a machine press bending metal sheets into the form presented on the corresponding blueprint.
- Operated an upright forklift moving large bundles of metal.
- Loaded and unloaded chemicals from trailers.
- Prepared trailers with drums and 550 tanks for overseas transport.
- Checked water flows and pump stations, obtain water samples for the lab, operate dump trucks, maintain accurate records of collected data.
- Responsible for collecting chemical samples and bring to the lab.
- Observed sterilizers, irradiators, and auxiliary units to detect malfunctions and assisting with repairs as needed.

#### **Operator Trainee**

**Delta Corporation - 1994 - 1999**

##### *Responsibilities:*

- Run and perform maintenance on a machine that applies lids and product into small cups the puts those cups into boxes for shipment.
- Conduct weight tests, product seal tests, S.I.S data sheets and apply code dates to boxes and cups Skills Used Fast-paced working, training.
- Started on the roller and moved on to the loader.
- Helped set grades and cut grade in front of the grader.
- Test the water for turbidity, color, hardness, ph temperature.
- Mix alum, caustic, potassium permanganate, polymer for filtration of the water as it goes through the plant, and then adds chlorine and fluoride.
- Trained and excelled in many Charleston area stores.

### Education

GED

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Microsoft Office, Job  
Related Computer  
Programs, Observing.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company  
Name)  
Reference - 2 (Company  
Name)