

LIAM ANDERSON

Optical Manager

support@qwikresume.com (123) 456 7899 Los Angeles
www.qwikresume.com



PROFESSIONAL SUMMARY

Experienced Optical Manager with over five years in optimizing optical services and enhancing patient engagement. Proven track record in staff training, operational efficiency, and effective inventory oversight. Committed to implementing innovative strategies that elevate customer satisfaction and drive business growth.

WORK EXPERIENCE

Optical Manager Jan / 2022-Ongoing
Quantum Solutions LLC Phoenix, AZ

- 1. Supervised and trained a high-performing team to ensure optimal customer service in optical fittings.
- 2. Developed and executed promotional strategies that increased product visibility and sales.
- 3. Designed, measured, and fitted lenses and frames per optical prescriptions, ensuring precision and patient satisfaction.
- 4. Guided patients on contact lens insertion, removal, and care, enhancing their overall experience.
- 5. Measured customers for eyeglass fittings and coordinated frame selection with prescriptions and facial metrics.
- 6. Created detailed work orders for the optical lab, ensuring accurate lens grinding and mounting.
- 7. Conducted quality checks on finished spectacles to guarantee compliance with industry standards.

Optical Manager Jan / 2020-Jan / 2022
Silver Lake Enterprises Seattle, WA

- 1. Recruited for a privately owned Optical and Eye Clinic due to a strong customer-focused approach.
- 2. Achieved promotion to Optical Manager within two years, reflecting leadership capabilities.
- 3. Managed all optical operations, including maintaining inventory records and billing processes.
- 4. Utilized knowledge of insurance to prepare accurate sales tickets for patients, improving billing efficiency.
- 5. Performed lens edging, dispensing, and frame repairs, ensuring quality service delivery.

EDUCATION

Bachelor of Science in Optical Sciences Jan / 2018 - Jan / 2020
University of Southern California Toronto, ON

Focused on optical theory and clinical practices, preparing for a management role in the optical industry.

SKILLS



INTERESTS

- Fishing Gardening
- Public Speaking Cooking

STRENGTHS



LANGUAGES



ACHIEVEMENTS

- Increased patient retention by 30% through enhanced service protocols.
- Streamlined inventory processes, reducing costs by 15% annually.