

ROBERT SMITH

Outreach Educator

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Event facilitation at the Philadelphia Zoo (4+ years), and extensive customer service experience (5+ years) Desire to partner with a like-minded organization and learn about the intricacies of non-profit management Confident, enthusiastic, committed, erudite, and creative writer and educator.

CORE COMPETENCIES

Formulation, synthesis, Application, And Characterization Of A Wide Variety Of Coating Types.

PROFESSIONAL EXPERIENCE

Outreach Educator

ABC Corporation - November 2010 – January 2013

Key Deliverables:

- Worked with victims of domestic violence and sexual assault.
- Worked in three counties (Claiborne, Grainger, and Union), it was a very fast paced job, and gave me the opportunity to meet lots of different people and help them with the resources that are available in our area.
- Advocate and made good friends in all three counties that are still willing to lend a helping hand now when possible.
- Required to do all my record keeping on computer and also made several presentations that I used in different places.
- Became sick and had to leave the position but friends still there say people still call for me.
- Worked effectively in a heavily cross-functional, fast paced environment.
- Managed, mentored and developed a team of 10.

Outreach Educator

Delta Corporation - 2007 – 2010

Key Deliverables:

- Intake of patient data.
- Informed patients of best health practices.
- Translated to Spanish forms and informative brochures.
- Develop educational materials and programs for the community Prepare and distribute health education materials, such as reports, bulletins, and .
- Confer with customers by telephone or in person to provide information about products or services, schedule appointments, cancel accounts, or obtain .
- Skills Used Clerical Customer and Personal Service Judgment and Decision Making Active Learning Complex Problem Solving Sales and Marketing .
- Galveston, Texas) Assisted in outreach HIV/STD education presentations Conducted interviews for HIV/STD testing Responsible for data entry of sexual .

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EDUCATION

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