

ROBERT SMITH

Paramedic Supervisor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

As a Paramedic Supervisor Responsible for assigning job duties for all ambulance personnel according to the needs of the department and the preparation and competence of available staff.

CORE COMPETENCIES

Coordination, Social Perceptiveness, Service Orientation.

PROFESSIONAL EXPERIENCE

Paramedic Supervisor

Priority One Emergency Medical Services - August 2010 – 2012

Key Deliverables:

- Responsible for interviewing, hiring, and training new employees.
- Responsible for creating curriculum and instructing yearly mandatory training.
- Responsible for monitoring employees state certifications to ensure they remain valid and current.
- Responsible for inventory and replacement of all ALS equipment, medications, and controlled narcotics.
- Responsible for EMS STRIKE Team to ensure adequate training, equipment, required documentation, staff availability upon a national disaster deployment.
- Assisted Executive Director implementing a management staff to include Dispatch Manager, Operational Supervisor, and ALS Coordinator.
- Responsible for shift operations and personnel management.

Paramedic Supervisor

Delta Corporation - 2014 – 2016

Key Deliverables:

- Full-time advanced life support provider.
- Supervised shift and scheduling of all employees.
- Responsible for managing inventory and employee scheduling.
- Performed accident investigations for incidents involving units.
- Responsible for updating statistics on ambulance responses on a daily basis.
- Provided on-site medical response. Functioned as Safety Technician inside a working construction site that was situated inside a working chemical plant.
- Monitored noise levels, air quality. Provided reports on air quality and noise levels Trained emergency response team.

EDUCATION

- High School Diploma - (Center For Emergency Medicine - Pittsburgh, PA)