ROBERT SMITH

Paraprofessional Aide

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SUMMARY

Paraprofessional/Teachers Assistant with deep experience with hands-on special needs paraprofessional duties for ages newborn-adults. Proven ability for learning, integrating and establishing efficacy skills learned in training. Entrepreneurial drive for creating or improving efficiency and developing time-saving methods. To work towards achieving the greater success in my career through hard work, consistency and the ability to work with others to achieve organizational goals and aims.

CORE COMPETENCIES

Student Schedules, Behavior Plans, Substitute Plans, Daily Schedules, Daily Learning Goals, Searching For PECS To Assist Students, And More.

PROFESSIONAL EXPERIENCE

Paraprofessional Aide
ABC Corporation - 2013 – 2016

Key Deliverables:

- Achieved a significant level of expertise and training participating in project para, which tested skills and knowledge of the paraprofessional position.
- Praised by management for efforts to improve student scores and behavioral skills.
- Significantly reduced student and teacher stress by being prepared and organized.
- Nearly a decade of accumulated experience for undertaking unexpected situations.
- Presented subject matter to students under the direction and guidance of teachers, using lectures, discussions, or supervised role-playing methods.
- Observed students performance, and recorded relevant data to assess progress.
- Instructed and monitored students in the use and care of equipment and materials to prevent injuries and damage.

Paraprofessional/Teacher's Aide
ABC Corporation - 2011 – 2013

Key Deliverables:

- Provided extra assistance to students with special needs, such as non-English-speaking students or those with physical and mental disabilities.
- Saw that student assignments are obtained and communicated to students.
- Tutored and assisted students individually or in small groups in order to help students master assignments and to reinforce learning concepts presented by teachers.
- Returned student assignments to assigning teachers.

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- Notified the school administration of any difficulties in obtaining student assignments.
- Prepared a list of students assigned to In-School Suspension and distribute it to school staff.
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

A.A. in Child Development - 2010 (Modesto Junior College - Modesto, CA)Accounting - August 1999(Hinds Community College - Raymond, MS)High School Diploma - 1997(MS School For Mathematics And Science - Columbus, MS)

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