



# ETHAN MARTINEZ

Parts Runner

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## PROFESSIONAL SUMMARY

Enthusiastic Parts Runner with two years of experience in logistics and inventory management. Adept at transporting automotive parts efficiently and accurately while adhering to safety protocols. Proven ability to enhance operational workflows and provide exceptional service in fast-paced environments.

## WORK EXPERIENCE

### Parts Runner

Apr / 2024-Ongoing

Blue Sky Innovations

Chicago, IL

- Efficiently transported automotive parts to various locations, ensuring timely delivery.
- Utilized logistics software to track and manage inventory levels.
- Communicated effectively with team members and customers regarding order status.
- Conducted quality checks on delivered parts to ensure compliance with specifications.
- Operated forklifts and other equipment to unload and load parts safely.
- Assist in preparing parts for shipping to customers.
- Adapted to changing schedules and demands in a fast-paced environment.

### Parts Runner

Apr / 2023-Apr / 2024

Silver Lake Enterprises

Seattle, WA

- Supported assembly line operations by delivering necessary parts and materials.
- Assisted in quality control by inspecting and testing products for defects.
- Collaborated with team members to streamline workflow and improve production efficiency.
- Utilized manual and powered tools to assist in the assembly process.
- Participated in safety training sessions to adhere to workplace regulations.
- Maintained accurate records of parts used and inventory levels.

## EDUCATION

### Associate of Applied Science in Logistics

Apr / 2022-Apr / 2023

City College

Portland, OR

Studied logistics and supply chain management principles.

## SKILLS

Inventory Management Software

Conflict Resolution

Parts Ordering

Basic Computer Skills

Record Management

Scheduling Skills

## INTERESTS

Scuba Diving

E-sports

Reading Fiction

Puzzle Solving

## STRENGTHS

Stewardship

Teamwork

Tenacity

Vision

## LANGUAGES



English



French



Polish

## ACHIEVEMENTS

Achieved a 98% accuracy rate in parts delivery over two years.

Reduced delivery times by 15% through route optimization.