ROBERT SMITH

Parts Supervisor

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Parts Supervisor is Requiring specialized knowledge within material planning to influence the development of processes and strategies. Implementing Lean tools and methodologies throughout the materials management. Interpreting internal and external business challenges and recommends best practices to improve strategy, processes and services. Staying informed of industry trends that may inform work.

EXPERIENCE

Parts Supervisor
ABC Corporation - OCTOBER 2010 – DECEMBER 2011

- Helped customers by finding parts and equipment for many different types of vehicles.
- Known all my basics and more on gas and diesel engines and many parts included on vehicles.
- Cleaned, organized, and restocked parts.
- Removed and reorganized stock.
- Kept constant accurate and up to date stock of products while moving as much product as possible.
- Helped customers with removing and replacing batters, wipers, lights and other random small repairs.
- Created schedule for other employees and oversee and assign other employees with multiple duties.

Parts Supervisor
Delta Corporation - 2007 – 2010

- Hauppauge, New York Privately held wireless communications distributor, a division of Audiovox Corporation (VOXX) Parts Supervisor 6/1987 - 6/2004 .
- Oversaw daily operation functions and consultant to parts countermen.
- Restructured and improved parts inventory, specific look-up on problem vehicles, order parts, receipts, create purchase orders, development of tire .
- Secaucus, New Jersey Oversaw all incoming and outgoing of shipments.
- Maintained inventory, company materials, Hands on management for our distribution.
- Applied knowledge of shipping procedures.
- Input data for shipments.

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EDUCATION

- Diploma

SKILLS

Excel, Word, Social Media.