



MIA TAYLOR

Patient Accounts Manager

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PROFESSIONAL SUMMARY

Experienced Patient Accounts Manager with 5 years of success in optimizing billing processes and enhancing revenue cycle efficiency. Adept at leading teams to ensure compliance and improve patient account management. Passionate about leveraging analytical skills to drive operational excellence and foster a collaborative environment.

WORK EXPERIENCE

Patient Accounts Manager Jun / 2021-Ongoing
WidgetWorks Inc. Denver, CO

- Managed daily billing operations, ensuring timely and accurate patient invoicing.
- Oversaw the reconciliation of patient accounts, enhancing accuracy in financial reporting.
- Analyzed revenue cycle metrics to identify areas for improvement and implement effective solutions.
- Supervised and trained a team of billing specialists, fostering a culture of continuous improvement.
- Collaborated with clinical staff to resolve billing discrepancies and enhance patient satisfaction.
- Maintained compliance with healthcare regulations, ensuring adherence to industry standards.
- Developed and implemented policies to streamline billing workflows and improve operational efficiency.

Patient Accounts Manager Jun / 2020-Jun / 2021
Lakeside Apparel Co Chicago, IL

- Executed comprehensive billing and coding for medical claims, ensuring accuracy and compliance.
- Managed the patient accounts team, providing leadership and support in daily operations.
- Coordinated with insurance providers to facilitate timely claim processing and payments.
- Played a key role in patient account management, including collections and appointment scheduling.
- Reviewed and improved billing processes to enhance efficiency and reduce errors.
- Conducted regular audits of patient accounts to ensure accuracy and compliance with policies.

EDUCATION

Bachelor of Science in Healthcare Administration Jun / 2019 Jun / 2020
University of Health Sciences Seattle, WA

Focused on healthcare management, financial operations, and patient care systems.

SKILLS



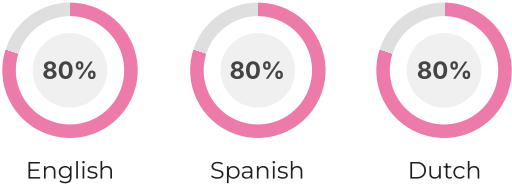
INTERESTS

- Podcasts Language Learning
Dancing Cycling

STRENGTHS



LANGUAGES



ACHIEVEMENTS

- Streamlined billing processes, reducing claim denials by 25% within one year.
- Implemented new patient account management software, enhancing data accuracy and retrieval time by 30%.