

## Peak Time Teller

# ROBERT SMITH

Phone: (123) 456 78 99  
Email: [info@qwikresume.com](mailto:info@qwikresume.com)  
Website: [www.qwikresume.com](http://www.qwikresume.com)  
LinkedIn: [linkedin.com/qwikresume](https://linkedin.com/qwikresume)  
Address: 1737 Marshville Road,  
Alabama.

## Objective

As a Peak Time Teller, responsible for Developing skills to identify referral opportunities with internal business partners, Observing presentations regarding banking products and services through networking events.

## Skills

Word And Excel, Loan Managing Skills.

## Work Experience

### Peak Time Teller

**Zions Bank** - September 2016 - 2022

- Responsible for making it to my designated location on time and learning quickly how each branch functions differently.
- Responsible for being able to make relationships with the customers at all the different branches.
- Responsible for accurately processing debt and credit transactions, while maintaining an acceptable balancing record.
- Handled loan payments, cashing checks, etc.
- Assisted customers at the drive-up window.
- Responsible for following all policies and procedures.
- Greeted people and direct them to appropriate bank employees.

### Peak Time Teller

**Delta Corporation** - 2011 - 2016

- Quickly and accurately processed transactions Worked effectively in a team setting Communicated effectively with customers face-to-face Ability to .
- Greet patients with a positive attitude, communicate clearly and possess attentive listening skills.
- Multi-tasking skills answering/transferring calls, knowledge of computer systems (Microsoft, Record Keeping, Updating/submitting data) and working .
- Performing clerical duties.
- Faxing, Signing, Filing) Won numerous awards for achieving goals that boosted company loyalty and revenue.
- Traveling to all locations from Eden to Kearns Cash Handling Credit Card Sales Customer Service Accomplishments I was the fastest, most requested .
- Skills Used 10-key, 7500 KPM 70-75 WPM Customer Service Sales.

## Education

High School Diploma In English