



JAMES CLARK

Peer Mentor

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

💡 SKILLS

Digital Literacy



Administrative Support



Interpersonal Communication



Time Management



Cultural Awareness



🎯 INTERESTS

🔧 DIY Projects

✂️ Crafting

🧘 Meditation

🏛️ History

👊 STRENGTHS

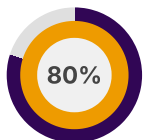
🌿 Humility

💡 Innovation

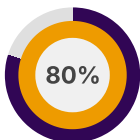
👁️ Insightfulness

✅ Integrity

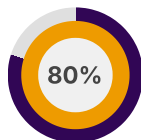
🗣️ LANGUAGES



English



Italian



Russian

🌟 ACHIEVEMENTS

🌟 Facilitated weekly study groups, improving student grades by 20%.

🌟 Developed a mentorship program that increased student engagement by 30%.

👤 PROFESSIONAL SUMMARY

Motivated Peer Mentor with 5 years of experience dedicated to supporting students' academic and personal journeys. Adept at creating tailored strategies to enhance learning and foster resilience. Committed to building strong relationships and providing resources that empower mentees to overcome challenges and achieve their goals.

💻 WORK EXPERIENCE

Peer Mentor II

📅 Jan / 2022-Ongoing

Pineapple Enterprises

📍 Santa Monica, CA

1. Assist college-level students as a paraprofessional resource during their academic journey.
2. Leverage personal experiences to guide mentees toward success at Taft College.
3. Ensure confidentiality while addressing academic inquiries and managing appointments.
4. Assist with clerical duties and administrative tasks as needed.
5. Conduct outreach activities to engage students through social media platforms.
6. Provide referrals to campus resources to support student needs.
7. Collaborate with instructors to create engaging lesson plans for the Freshman Year Experience.

Peer Mentor II

📅 Jan / 2020-Jan / 2022

Silver Lake Enterprises

📍 Seattle, WA

1. Mentor and support freshmen and new students in the First Year Experience course.
2. Collaborate with faculty to teach classes and assess student assignments.
3. Maintain regular contact with students throughout the academic year.
4. Assist students in course scheduling and enrollment processes.
5. Advise on time management, study techniques, and extracurricular involvement.

🎓 EDUCATION

Bachelor of Arts in Psychology

📅 Jan / 2018-Jan / 2020

State University

📍 Portland, OR

Focused on developmental psychology and educational support strategies.