

ROBERT SMITH

Per Diem Substitute Teacher

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SUMMARY

Seeks to find steady employment that utilizes a dedicated work ethic, attention to detail, and commitment to the position.

SKILLS

Supervisory, Microsoft Office, Training, And Development, Elementary Education, Early Childhood Education.

WORK EXPERIENCE

Per Diem Substitute Teacher

ABC Corporation - September 2005 – June 2008

- Supervised and instructed in the classroom when the teachers were absent.
- Prepared and implemented daily lesson plans for Science grades 1st thru 5th.
- Structured and close-minded a second-grade class to modify behavior and classroom routine.
- Assumed all duties of the school principal and the regular classroom teacher promptly and in accordance with school rules.
- Maintained all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Worked in all schools.
- Distribute and collect assignments, offer general aid/instruction, maintain attendance records, and monitor student behavior.

Per Diem Substitute Teacher

Delta Corporation - 2003 – 2005

- Grades Kindergarten through Sixth Read, review, and implement the lessons left by the classroom teacher.
- Work with the other teachers and staff in the building to ensure that the day runs properly and according to the standards of the district and.
- Early Childhood Experience.
- Gained valuable experience across the grade levels and subject areas as well as in classroom management techniques.
- Requested frequently by faculty.
- Monitor, guide and assist youth in care in the cottage with a daily program of activities and chores, and act as a classroom aide during school and Independent Living Skills classes.
- Escort residents to Family Court for hearings and ensure their safe return, or escort to residential placement.

SCHOLASTICS

- M.S. in Special and General Education - (Touro College - New York, NY)