

Robert Smith

Petroleum Supply Supervisor

PERSONAL STATEMENT

Developing, delivering, and supporting IT networks, systems, and services
A proven leader and creative support professional that leverages technical expertise on hardware setup and configuration, to provide exceptional user support and resolve critical operational issues. Proficient in prioritizing and completing tasks in a timely manner.

WORK EXPERIENCE

Petroleum Supply Supervisor **ABC Corporation - February 2008 - June 2012**

Responsibilities:

- Determined schedules, sequences, and assignments for work activities, based on work priority, quantity of equipment, and skill of personnel.
- Developed, implemented, and evaluated maintenance or operations policies and procedures.
- Monitored process indicators, instruments, gauges, meters, and hoses to detect and report any problems.
- Planned movement of products through lines to processing, storage, and shipping units, using knowledge of system interconnections and capacities.
- Ensured the wide-ranging success of the mission and a zero mishaps rate in-house or overseas by directing and managing a core team of 35 specialists in key logistics operations and delegating mission-critical responsibilities.
- Guaranteed 100% accountability of personnel and equipment by expertly transporting, maintaining, and storing an \$8,000,000 dollars fleet of heavy-wheeled vehicles, tactical vehicles, and other support transportation.
- Safeguarded the security of mission personnel by avidly leading the maintenance on Blue Force Tracker (GPS-enabled) vehicular components, display systems, software, and programs used worth over \$12,000,000 dollars.

Petroleum Supply Supervisor **Delta Corporation - 2003 - 2008**

Responsibilities:

- Eagerly reviewed, consolidated, and prepared technical, personal, and administrative records and reports Repeatedly received accolades from senior .
- Iraq Supervised and trained over 10 personnel and was successfully receiving and issuing over 1 million gallons.
- Supervised aircraft refueling ensures adherence with safety procedures; maintains inventory records petroleum fuel.
- Accounted for and performed daily preventive maintenance checks and services over 10 government vehicles and related fuel equipment such as 350-GPM .
- Provided support to transportation fleet security while on dangerous

CONTACT DETAILS

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SKILLS

Planning Skills,
Operational Skills.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

missions in Iraq.

- Handled large quantities of bulk petroleum products such as fuel and grease for tank battalion and its support vehicles.
- Received and maintained incoming supplies.

Education

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