

# ROBERT SMITH

## Sr. Pick Packer

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

### SUMMARY

Well organized and proficient in Microsoft Office programs (Word, Excel, PowerPoint and Outlook), as well as WMOS, Command Center, Print Services, Smart-Info and Accuterm. Takes initiative to complete tasks, very motivated and one who appreciates a challenge, and a fast learner; while building a rapport and resolves complex issues as they arise.

### CORE COMPETENCIES

Management, Organizing.

### PROFESSIONAL EXPERIENCE

#### Sr. Pick Packer

ABC Corporation - January 2005 – January 2007

##### Key Deliverables:

- Ability to correctly and consistently pick from locations.
- Ability to perform a high level of accuracy and attention to detail.
- Ability to appropriately select and package products to prevent damage in transit.
- Ability to verify correct items and quantities.
- Ability to label product.
- Ensure quality of outgoing orders.
- Ensure timely shipment of orders.

#### Pick Packer

Delta Corporation - 2000 – 2005

##### Key Deliverables:

- This was a temp job for the month of December 2015, i unload trucks and loaded trucks.
- Packing Wine Bottles into a box.
- Being on time and ready to work everyday.
- Staying on top of my job and coming prepared.
- Skills Used Lifting Stooping Packing.
- Packaged boxes to ship out.
- Assigned as a picker/packer and was cross trained as a backup for the shipping office administration.

### EDUCATION

- Criminal Forensics in Associate of Science - 2013(ITT Tech - Columbus, OH)