

ROBERT SMITH

Pick Packer I

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Skills and Qualifications Customer Service Data Entry Cashier Call Center Appointment Setter Warehouse: Receiving, Packaging, Package Puller and Line Inserter Transporter Retail Housekeeping: Clean rooms, hallways, lobbies, lounges, restrooms, corridors, elevators, stairways, locker rooms and other work areas so that health standards are met.

EXPERIENCE

Pick Packer I

ABC Corporation - AUGUST 2011 - DECEMBER 2011

- Receives incoming inventory items, and stock inventory in the proper location.
- Checks part numbers, clean and pack inventory items, and load them for delivery.
- Inspects inventory for defects, scratches or other damage.
- Notifies Warehouse Manager of problems.
- Follows all company safety and accident procedures while on company premises or operating company vehicles or equipment.
- Organizes and cleans warehouse space Report any customer problems or concerns immediately.
- Receives incoming supply items Enforces policies and procedures to ensure efficient, effective, and safe warehouse operations.

Pick Packer

Delta Corporation - 2007 - 2011

- Picked and packer orders Accomplishments Was able to work in a fast pace Skills Used Able to read green bar work on a computer handle paper work daily.
- Using RF Scanning guns.
- To pick and pack orders lifting up to 50lbs while obtaining production standards.
- Fast paced and being reliable.
- Other/Not Classified I had to pick saw chains and pack them into boxes.
- Also I had to Tape the boxes and ship them through FedEx.
- Other/Not Classified I had to scan lables and Pick the Clothing of brands like Sears, JcPenny, Khols, and etc and pack them into the boxes and send .

EDUCATION

- diploma in general studies - 2000(plantation high school - Plantation, FL)

SKILLS

Microsoft Office, Management.