

ROBERT SMITH

Playground Supervisor/Representative

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Self motivated individual with strong organizational and prioritization abilities. Areas of expertise include communication, teamwork and producing effective results.

SEPTEMBER 2009 - JULY 2013

PLAYGROUND SUPERVISOR/REPRESENTATIVE - ABC CORPORATION

- Maintained a safe and clean learning environment. Organized and participate in recreational activities.
- Communicated with childrens parents or guardians about daily activities, behaviors, and related issues.
- Responsible for maintained accurate records relating to individual children, staff, and equipment.
- Supported childrens emotional and social development, encouraging understanding of others and positive self-concepts.
- Assisted in preparing food and serving meals and refreshments to children.
- Identified signs of emotional or developmental problems in children and bring them to parents or guardians attention.
- Performed general administrative tasks, such as taking attendance, editing internal paperwork, and making phone calls.

2004 - 2009

PLAYGROUND SUPERVISOR - ABC CORPORATION

- Clean up after dogs, feed dogs that need to eat, give medicine to dogs that need medicine, clean, make sure the dogs are safe.
- if a dog gets hurts take care of them right away and take them to vet if needed.
- Also cut nails and give dogs baths.
- Learning every dog isnt the same and knowing what dogs and go with other dogs to keep them safe.
- Skills Used Separating dogs that dont and do get along with other dogs.
- Knowing how to hold a dog down to cut nails and give baths..
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

High School Diploma in Business Technology - (YWCA Los Angeles Job Corps Center - Los Angeles, CA)

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SKILLS

Sales, Windows, Excel.