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PROFESSIONAL SUMMARY

Strategic PMO Program Director with over 7 years of experience leading large-scale projects and initiatives that align with corporate objectives. Expert in optimizing project portfolios, enhancing operational processes, and driving cross-functional collaboration. Committed to delivering impactful results through innovative solutions and effective team leadership.

WORK EXPERIENCE

PMO Program Director

Blue Sky Innovations

Mar / 2020-Ongoing

Thicago, IL

- 1. Oversaw the delivery and management of strategic project programs, ensuring alignment with business objectives.
- 2. Developed comprehensive staffing plans to support project needs and client requirements.
- 3. Monitored project health, providing detailed reporting on status, risks, and milestones.
- 4. Implemented effective mitigation strategies to address project challenges promptly.
- 5. Defined and executed onboarding plans for new team members to enhance project readiness.
- 6. Conducted root cause analyses to identify and resolve project issues efficiently.
- 7. Facilitated retrospective meetings, sharing insights and lessons learned with stakeholders to drive continuous improvement.

PMO Director

Mar/2018-Mar/2020

♣ Portland, OR

Crescent Moon Design

- 1. Directed a team of project managers, enhancing project delivery across a global portfolio valued at over \$24M annually.
- 2. Managed the IT project portfolio, aligning initiatives with strategic goals to optimize resource utilization.
- 3. Led the global rollout of project management methodologies across the organization.
- 4. Supported project managers in executing key strategic projects, including SAP implementations.

EDUCATION

Master of Business Administration

Mar / 2016-Mar / 2018

University of California

♣ Denver, CO

Focused on Project Management and Strategic Leadership.

SKILLS

Financial Acumen



Data Analysis

| 3 | | | | | | |
|-----------------|--|--|--|--|--|--|
| | | | | | | |
| Decision Making | | | | | | |



INTERESTS



STRENGTHS



LANGUAGES



ACHIEVEMENTS

Spearheaded a \$10M initiative that improved project delivery timelines by 30%.

Implemented a PMO framework that increased project success rates by 25%.