

# Robert Smith

## Police Sergeant/Supervisor

### PERSONAL STATEMENT

Service-oriented Police Sergeant with 25 years in public safety, criminal justice and customer service. Core competencies include excellence in public relations, project management and special events facilitation. Detective Sergeant covering all disciplines of criminal investigations. Special Events Management, Field training with extensive background in creating detailed event operational plans with exceptional execution.

### WORK EXPERIENCE

#### **Police Sergeant/Supervisor**

**ABC Corporation - February 1995 - April 2016**

##### *Responsibilities:*

- Supervision, coordination and investigation of criminal cases, offering guidance and expertise to investigators and officers, ensuring that procedures are conducted in accordance within the law and regulation for the state of California.
- Maintain logs, prepare reports, direct the preparation, handling, and maintenance of departmental records.
- Expertise in police operations to subordinates to assist them in performing all police job duties.
- Cooperate with court personnel and officials from other law enforcement agencies and testify in court as necessary.
- Experience as a Detective Sergeant, Administrative Sergeant, Special Events Sergeant and Training Sergeant.
- Extensive knowledge of a University Campus and Medical Center operations.
- Served as the liaison to the medical center and the central department.

#### **Police Sergeant**

**ABC Corporation - 1992 - 1995**

##### *Responsibilities:*

- As field supervisor, I oversaw the activities of police officers and or patrol units that responded to emergency and nonemergency calls for service, interaction with community members, and compliance with police department policies, missions and goals.
- Also provided guidance, advice, and leadership during a myriad of police operations.
- As a surveillance agent, I was involved in hundreds of surveillance operations involving criminal and administrative investigations, which included my participation as the lead surveillance agent in over twenty cases.
- Im a surveillance expert with knowledge of undercover operations, documentation of surveillance activities, vehicle and foot surveillance tactics, radio communications, debriefing, and I have provided surveillance training to police and military personnel.
- I routinely received written and oral praise from my superiors for making quality decisions, which supported police department goals to

### **CONTACT DETAILS**

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### **SKILLS**

MS Office.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

reduce crime, the fear of crime, enhancement of community policing, support of core values and treating others with respect.

- Skills Used The ability to use patience, good judgement, adapt to changing situations during field and surveillance operations.
- In addition, Im an exceptional listener and communicator who effectively conveys information verbally and in writing to my subordinates, superiors and community members alike.

## Education

Criminal Justice - (Police Academy)