Robert Smith

Policy Advisor

CONTACT DETAILS

1737 Marshville Road,
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PERSONAL STATEMENT

Highly qualified Policy Advisor with experience in the industry. Enjoy creative problem solving and getting exposure to multiple projects, and I would excel in the collaborative environment on which your company prides itself.

WORK EXPERIENCE

Policy Advisor

ABC Corporation - 2015 – 2015

Responsibilities:

- Investigated policy issues involving public safety and blight, briefing Mayor through memoranda and in person.
- Reported on policy debates involving medical marijuana, grand jury findings, and prostitution solicitation.
- Advised constituents on restraining orders, eviction actions, vehicle impoundments, and other inquiries.
- Shepherded proposed ordinance regulating billboards by organizing volunteer effort to photograph and pinpoint every billboard, by researching state law, and by creating innovative computer mapping system.
- Resulted City Council ordinances prohibit billboards from advertising alcohol or tobacco products within 1,000 feet of places where children congregate and mandated the removal of billboards in residential areas.
- Represented Mayor on Public Safety Committee, which oversees police and fire departments.
- Provided legislative and policy analysis for the Oregon House Republican Caucus.

Policy Advisor

Delta Corporation - 2010 – 2012

Responsibilities:

- Constructed healthcare advocacy positions, in collaboration with the Pacific Business Group on Health, as a member of the Consumer-Purchaser.
- Drafted comments on National Quality Forum quality measures for use in Medicare Pay for Performance (P4P) and public reporting programs.
- Prepared comments for submission to the Federal Register on Medicare P4P and public reporting programs that resulted in their incorporation into .
- Analyzed and evaluated the effectiveness of CPDPs advocacy efforts in the quality metric arena.
- Coordinated fact-finding mission in Dominican Republic with five Haitian-American Elected Officials; collaborated with international institutions for .
- Initially coordinated education policy and budget issues for the Office of Governor Jim Doyle and served as liaison to the Wisconsin Department

SKILLS

Microsoft Office, Typing.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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of .

- Promoted to coordinate justice, corrections, transportation and tax policy and budget issues as well as serve as liaison to the Wisconsin Departments .

Education

MS

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