

# ROBERT SMITH

## Pre K Lead Teacher

[info@qwikresume.com](mailto:info@qwikresume.com) | [LinkedIn Profile](#) | [Qwikresume.com](#)

Accomplished Lead Teacher working to obtain a degree in Early Childhood Education. Adept at creating stimulating environments. Excellent attention to detail and decision-making abilities. Innovative and adaptable training and education professional seeking an advanced position in a university setting.

## EXPERIENCE

### Pre K Lead Teacher

#### El Centro, Inc.s - NOVEMBER 2016 - JANUARY 2018

- Provided an open and loving environment where children could express themselves and direct their own.
- Reviewed facility environment, removed concerns and optimized for childrens safety.
- Completed documentation on individual children and teachers for recordkeeping.
- Fostered reasoning and problem solving through active exploration games and activities.
- Sanitized toys and play equipment each day to maintain safety and cleanliness.
- Identified signs of emotional and developmental problems in children and reported to parents.
- Coordinated parent-teacher conferences two times during the school year.

### Pre-K Teacher

#### ABC Corp - JANUARY 2001 - 2016

- Understood the content areas of Head Start/Early Childhood Development, support and collaborated with co-workers to ensure an effective child/family service team.
- Completed the required planning during designated planning time during the workday.
- Organized, planned and implemented an instructional program for enrolled children utilizing the framework of the early learning curriculum.
- Promoted and supported the children's social, emotional and physical development consistent with the philosophy of Head Start/Early Childhood Development.
- Planned effectively with the teaching assistant on a daily basis to develop appropriate lesson plans.
- Ensured that weekly lesson plans are posted within the classroom and addressed the individual needs of each child.
- Individualized instruction to promote the development of each

child's cognitive and language skills.

## EDUCATION

- Master Of Arts in Early Childhood Education - 2018(University Of Missouri-St. Louis - St. Louis, MO )M.F.A - 1999(UNIVERSITY OF IOWA - Iowa City, IA )B.A. in Art - 1993(HOLLINS UNIVERSITY - Roanoke, VA )

## SKILLS

Head Start Programs, Conscious, Discipline, Training, First Aid And CPR Certified, Second-Step Training, Lesson Development, Creative Curriculum, Safety Awareness