ROBERT SMITH

Prepress Specialist

info@qwikresume.com | https://Qwikresume.com

To obtain a Prepress Specialist with 3+ years of experience in providing one-on-one support, including graphics and printing solutions for most of our top clients. and also Developing techniques that improved production 25% or more.

JANUARY 2002 – MARCH 2002

PREPRESS SPECIALIST - ABC CORPORATION

- Scanned photographs and other miscellaneous graphics and convert them to use digital files.
- Documented layout and design.
- Generated production files in various formats across Mac and Windows platforms.
- Utilized computer to plate technology output and quality control plates for offset printing.
- Prepped specialty printing designs, which used die-cutting, varnishes, and embossing.
- Prepped digital files for crossover compensation using creep calculations.
- Created templates using Preps from supplied specifications from the planner.

1997 – 2002

PREPRESS SPECIALIST - DELTA CORPORATION

- Proofing - verify press sheet layout for correct imposition.
- Print and assemble handmade proofs / mock-ups from clients files to ensure correct folding, pagination, and final dimensions.
- Platemaking - confirm client approved proofs to match the digital layout.
- Concurrent with the last 4 weeks at Haymarket All-Arounder Learning and producing on the Xerox 7000 interface for proofing needs Imposing and printing.
- Monitored production schedules.
- Proofread page layouts and sales materials prior to printing.
- Updated computer graphic files using Adobe Indesign 6.

EDUCATION

Bachelor Degree

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SKILLS

Planning, Preparing, Communication.