

Objective

Preschool Substitute Teacher is responsible for Accommodating families who are observing and/or calling about possible placement. Preparing duties and provide guidance for paraprofessionals related to duties within the classroom and with working with the children. Coordinating the transition process for children preparing to enter kindergarten programs.

Skills

Programming, Coordinating.

Work Experience

Preschool Substitute Teacher

ABC Corporation - March 2016 – August 2016

- Completed and submitted program paperwork accurately and promptly as assigned.
- Aimed to create a positive and productive environment by providing support, encouragement and recognition to students.
- Oversaw learning for all students in your classroom.
- Upheld the mission of SACS.
- Created positive educational climate.
- Managed student behavior in the classroom by invoking approved disciplinary procedures.
- Communicated to parents the student progress

Preschool Substitute Teacher

Delta Corporation - 2014 – 2016

- Assisted lead teacher with daily activities.
- Helped maintain discipline in classroom while carrying out daily routines.
- Helped organize and maintain.
- Duties included care and daily routines for three, four and five year old preschoolers.
- Cebu Institute of Technology - University.
- On call substitute teacher for preschool children ages ranging from 18 months to 5 years.
- Assist Head Teacher w Teaching 2-5 Yr Old Toddler/Pre Kindergarten Aged Children Basics such as - along w the Importance of Reading Stories Aloud.

Education

MS