

# **EVELYN WHITE**Junior Principal Program Manager

- **(**123) 456 7899
- **♀** Los Angeles
- www.qwikresume.com



Problem Solving

Strategic Planning

Cross-functional Collaboration

Process Improvement

Data Analysis

Change Management

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## INTERESTS

DIY Projects

**≫** Crafting

O Meditation

**m** History

# STRENGTHS



♀ Innovation



☑ Integrity

# LANGUAGES



C

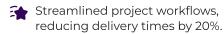


English

Japanese

French

# **ACHIEVEMENTS**



Facilitated a 15% reduction in operational costs through process optimization initiatives.

## PROFESSIONAL SUMMARY

Results-oriented Junior Principal Program Manager with 2 years of experience in driving program execution and process improvements within diverse teams. Proven ability to coordinate cross-functional initiatives, manage project timelines, and enhance operational efficiency. Committed to delivering high-quality results and fostering collaboration to meet organizational goals.

#### WORK EXPERIENCE

#### Junior Principal Program Manager

## Feb/2024-Ongoing

WidgetWorks Inc.

♣ Denver, CO

- 1. Drive business process improvement initiatives within the Finance department, focusing on cost reduction and efficiency.
- 2. Recognized with the Standing Ovation award for exemplifying core company values in project execution.
- 3. Safeguarded a multi-million dollar outsourcing initiative through strategic oversight and governance.
- 4. Oversaw project management for transitions in Accounts Receivable, Credit & Collections, and Customer Data Hub.
- 5. Collaborated with IT and external partners to manage detailed project plans, addressing issues and risks effectively.
- 6. Developed contingency plans that ensured timely project delivery amidst network connectivity challenges.
- 7. Contributed to the enhancement of Finance outsourcing methodologies and project templates for future projects.

#### Principal Program Manager

Summit Peak Industries

**耳** Denver, CO

- 1. Managed the development of a content management application for Symantec products, improving user experience.
- 2. Successfully established a URL content filtering lab, overcoming logistical challenges in offshore settings.
- 3. Acted as the liaison between SAP Deployment Group and business systems development teams.
- 4. Led the implementation of a new Asset Management System, enhancing operational capabilities.
- 5. Strategically managed issue resolution for Enterprise Resource Planning deployment, driving project success.
- 6. Oversaw global BI programs, leading cross-functional teams in resource allocation and prioritization.

# EDUCATION

Bachelor of Science in Business Administration ₩ Feb/ 2022 Feb/ 2023

University of California

耳 Santa Monica, CA

Focused on project management and organizational behavior.