

# ROBERT SMITH

## Print Production Manager II

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### SUMMARY

Highly organized, strong communication and interpersonal skills. Detail-oriented with experience creating and designing production-ready mechanical art for print.

### CORE COMPETENCIES

Customer Service Skills, Management Skills, Project Management.

### PROFESSIONAL EXPERIENCE

#### Print Production Manager II

ABC Corporation - 2007 – 2007

##### Key Deliverables:

- Coordinated and designed retail store art and signage.
- Collaborated with store merchandisers to ensure timely completion of visual projects.
- Interpreted company direction to create an artistic, visionary and unique environment.
- Designed retail interior graphics, displays, and fixtures.
- Researched consumables and provide mockups.
- Operated Roland Solo Jet with Versa Works and Fiery Rip Systems software.
- Estimated and produced all work B/W to Multi-color for print and magazine media, as well as outdoor media.

#### Print Production Manager

ABC Corporation - 2002 – 2007

##### Key Deliverables:

- (Formerly Digital Banana) Richmond, VA - In charge of production meetings.
- Worked with paper and supply vendors.
- Communicated with key clients on their projects.
- Managed projects for digital and offset printing.
- Managed bindery projects for cutting, binding, folding, laminating and etc.
- Managed deliveries, courier and shipping.
- HP Indigo Operator.

### EDUCATION

- Advertising - (Art Center College Of Design)