ETHAN MARTINEZ

Process Improvement Analyst

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PROFESSIONAL SUMMARY

Analytical Process Improvement Analyst with over 2 years of experience optimizing workflows and enhancing operational efficiency. Skilled in data analysis and cross-functional collaboration, I excel at implementing strategies that drive measurable results. Passionate about fostering continuous improvement initiatives. I aim to contribute to organizational success through innovative solutions.

WORK EXPERIENCE

Process Improvement Analyst

Feb/2024-Ongoing

Seaside Innovations

F Santa Monica, CA

- 1. Administered the company's employee suggestion program, fostering a culture of continuous improvement.
- 2. Ensured timely implementation of employee suggestions, achieving a 95% approval rate.
- 3. Coordinated recognition programs that increased employee morale and participation.
- 4. Supported Division goals through strategic process improvement initiatives.
- 5. Compiled and reported on value stream process improvement projects to management.
- 6. Assisted department managers with process excellence projects, enhancing operational metrics.
- 7. Led training initiatives on Lean and Six Sigma methodologies for internal and external stakeholders.

Process Improvement Analyst

Feb / 2023-Feb / 2024

Lakeside Apparel Co

Thicago, IL

- 1. Evaluated accounting processes to implement optimization solutions, enhancing financial effectiveness.
- 2. Led the transition to a paperless workflow system, streamlining operations and improving client onboarding.
- 3. Provided multi-functional expertise in business processes, facilitating system integration across departments.
- 4. Initiated an IT Academic Collaboration to enhance partnerships with local universities.
- 5. Developed benchmarking tools to assess performance across a four-hospital system.
- 6. Implemented process improvement projects that significantly improved benchmarking scores.

EDUCATION

Bachelor of Science in Business Administration

m Feb/2022-Feb/2023

University of Phoenix

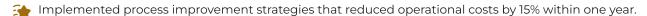
♣ Phoenix. AZ

Focused on business process improvement and operational management.

SKILLS

Data Analysis Tools Change Management Data Analysis Stakeholder Engagement 10 8

ACHIEVEMENTS



ightharpoonup Developed a training program that improved employee engagement in process initiatives by 30%.

Facilitated workshops that enhanced cross-departmental collaboration, resulting in a 25% faster project turnaround.