Procurement Consultant

ROBERT SMITH

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Objective

To work and excel in the areas of Computers, Procurement (Purchasing), Supply, Administration, Logistics, Operations, Engineering, Management, and Information Technology. To be a seasoned Procurement and IT specialist.

Skills

MS office, Planning Skills.

Work Experience

Procurement Consultant

ABC Corporation - June 2011 – August 2011

- Reported to the Chief of Staff and Chief of Mission.
- Hands-on experienced in sourcing, including all phases of the supply cycle (ITB, RFQ, and RFQ) -- pre-planning/basic sourcing strategy, supplier selection, execution of supply plans, evaluation of results and supplier performance, strategy review/renewal and execution of contracts.
- Consistent tracked record of achieving outstanding business results in a range of circumstances (Examples different products and services; strong and weak markets; different supplier sizes and types of relationships.
- Established and emerging markets and products/services; etc.
- Demonstrated depth and breadth of understanding of the core work of Procurement (sourcing strategies and supplier relationships) and tools of strategic sourcing, and the ways in which they can be applied effectively to produce the desired results.
- Actual experienced in the successful business application of all the technical sourcing skills.
- Solid analytical thought processes -- seeing the significant elements in a situation, gathering relevant data, reaching sound conclusions, using data and intuition/past experience.

Procurement Consultant

Delta Corporation - 2008 – 2011

- Bulk purchase of fuel and raw materials with a cost savings of $50k per month Additional activities will involve working with inventory using the .
- Experience in contract negotiation, creating, tracking and monitoring Project Plans, Identify / Track issues and risks.
- MTDF)- Supported Nigeria Phase II Extractive Industries Transparency Initiative (NEITI).
- Transparency Initiative (NEITI) Position Held Procurement Consultant Activities Performed Coordinated the procurement activities of the Nigeria .
- Finding best product based on budget and technical information.
- Responsible for procurement transactions and placing the orders.
- Strong knowledge of business analysis tools, techniques and data entry and documentation skills.

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Education

MS

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