Robert Smith

Procurement Supervisor

CONTACT DETAILS

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PERSONAL STATEMENT

Experienced Procurement Supervisor professional skilled in managing equipment & material to support new-build drilling rig projects, shipyard projects as well as daily consumables supplies to operating rigs both domestic & international. Proven ability to manage staff, develop & oversee budget & communicate with other departments, vendors & executive management ensuring procurement goals are met.

WORK EXPERIENCE

Procurement Supervisor
ABC Corporation - August 2005 – October 2007

Responsibilities:

- Managed procurement team consisting of nine (9) buyers.
- Responsible for purchase of material & equipment to support 38 Rigs; all of which were operating internationally.
- Had additional international operations in Australia, Mexico & Venezuela.
- Managed buyers team responsible for capital procurement of new build program.
- Implemented of SAP by country of operation beginning with Venezuela & completing with Kuwait.
- Recognized in with a Halliburton, Carrollton Manufacturing Center MVP (Maximum Value-Added Performance) Award by Plant Manager.
- Developed and implemented a new Optimal Order Quantity tool and shared cross-functionally sitewide and globally with HCT supply chain teams.

Procurement Supervisor
Delta Corporation - 2003 – 2005

Responsibilities:

- Purchased wholesale apparel from several major distributors and ensured each order was processed in the most cost efficient manner Created the buying .
- Maracaibo, Venezuela Managed team of four direct reports responsible for procurement of all materials required for the upstream operations of Chevron.
- Issued Blanket Purchase Agreements required to support repetitive materials purchased.
- In charge of St.
- Louis Hub Procurement department Worked with Vendors and helped negotiate new products and pricing.
- Communicated with all department heads to insure proper supplies was available for operation; familiar with Oracle database system.
- Oversaw procurement of all commodities and services for District.

SKILLS

SCM, SAP, Oracle, Coupa, Excel, Outlook, Internet, Purchasing, Procurement, Supply Chain Management, Quality Control, Expediting.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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Education

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