

HARPER LEWIS

Organic Produce Buyer

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PROFESSIONAL SUMMARY

Accomplished Organic Produce Buyer with 5 years of experience in sourcing and procuring high-quality organic fruits and vegetables. Skilled in market analysis, supplier negotiations, and inventory management to enhance product quality while ensuring cost efficiency. Committed to fostering sustainable supplier relationships and optimizing product availability to meet consumer demand in a competitive market.

WORK EXPERIENCE

Organic Produce Buyer

📅 Mar / 2021-Ongoing

Blue Sky Innovations

📍 Chicago, IL

1. Reviewed acquisition costs to ensure purchases align with quality, reliability, and urgency.
2. Analyzed inventory levels to determine optimal order quantities for organic produce.
3. Conducted forward buy research and provided recommendations to the Category Manager.
4. Executed purchase orders based on stock status reports and safety stock levels.
5. Evaluated monthly display plans to ensure inventory meets promotional requirements.
6. Performed post-promotional reviews to assess promotional effectiveness and identify areas for improvement.
7. Coordinated logistics for product orders to achieve the best pricing and delivery efficiency.

Produce Buyer

📅 Mar / 2020-Mar / 2021

Silver Lake Enterprises

📍 Seattle, WA

1. Managed planning, purchasing, and pricing of organic produce for regional retail stores.
2. Directed warehouse staff for efficient incoming and outgoing shipments of organic products.
3. Developed direct relationships with organic growers in Chile, Florida, and Canada for off-season imports.
4. Specialized in sourcing a diverse range of organic fruits and vegetables.
5. Oversaw procurement for California, Canadian, and Florida organic produce across the firm.
6. Coordinated logistics and hired transport services to ensure timely deliveries.

EDUCATION

Bachelor of Science in Agriculture

📅 Mar / 2019-Mar / 2020

University of California, Davis

📍 Chicago, IL

Focused on organic farming practices and sustainable agriculture.

SKILLS

Strategic Planning

Trend Forecasting

Vendor Relations

Pricing Strategy

ACHIEVEMENTS

- ★ Achieved a 15% reduction in costs through strategic supplier negotiations.
- ★ Successfully increased organic produce sales by 20% within one year.
- ★ Implemented an inventory tracking system that improved stock accuracy by 30%.