



ETHAN MARTINEZ

Program Aide

PROFESSIONAL SUMMARY

Motivated Program Aide with two years of experience dedicated to supporting youth through engaging educational programs. Skilled in fostering safe environments and implementing creative activities that promote development. I am eager to contribute my strong organizational and communication skills to enhance program success and positively impact the community.

WORK EXPERIENCE

Program Aide 📅 Apr / 2024-Ongoing
WidgetWorks Inc. 📍 Denver, CO

1. Collaborated with a multidisciplinary team to create individualized plans for youth development.
2. Ensured the safety of all participants by enforcing facility rules and regulations.
3. Managed daily activities, including educational programs and recreational events.
4. Provided support for medication management and health monitoring.
5. Conducted regular assessments of participants' needs to tailor support services.
6. Maintained accurate records of activities and incidents for compliance and reporting.
7. Engaged in crisis intervention and provided emotional support to participants as needed.

Program Aide 📅 Apr / 2023-Apr / 2024
Cactus Creek Solutions 📍 Phoenix, AZ

1. Supported victims of domestic violence by providing emotional and logistical assistance.
2. Managed crisis hotline, assessing needs and facilitating shelter admissions.
3. Implemented house rules and responded promptly to emergency situations, ensuring resident safety.
4. Documented case activities and maintained comprehensive records for program evaluation.
5. Performed clerical duties, including phone management and volunteer supervision.
6. Coordinated referrals to community resources, enhancing support for clients.

EDUCATION

Bachelor of Science in Social Work 📅 Apr / 2022-Apr / 2023
University of Illinois 📍 Santa Monica, CA

Focused on community development and youth services.

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SKILLS



INTERESTS

🤿 Scuba Diving 🎮 E-sports
📖 Reading Fiction 🧩 Puzzle Solving

STRENGTHS

📋 Stewardship 👥 Teamwork
🔑 Tenacity 📖 Vision

LANGUAGES



ACHIEVEMENTS

- ★ Led a team in organizing weekly educational workshops, increasing participant engagement by 30%.
- ★ Implemented safety protocols that reduced incidents by 25% within the program.