

ROBERT SMITH

Program Instructor III

info@qwikresume.com | [LinkedIn Profile](#) | [Qwikresume.com](#)

Creating and implementing goals for a mentally disabled one-on-one individual
Creating social activities in the community for a mentally disabled one-

EXPERIENCE

Program Instructor III

ABC Corporation - DECEMBER 2010 - SEPTEMBER 2013

- Provided supervision and protective oversight of assigned individuals or individuals throughout scheduled shift assignment to ensure their safety and well-being.
- Maintained ongoing knowledge and understanding of established levels of protective oversight and supervision requirements under the individuals plan of care.
- Assisted in the assessment process at pre-admission visits and other pre-determined intervals.
- Assisted in the development and preparation of Individual Plans and annual assessments.
- Implemented age-appropriate activities and ensure that goals and objectives are being met.
- Provided written evaluation and progress reports at specified intervals to include daily data collection on formal goals and objectives.
- Maintained and collected information related to the Behavior Support Plans as needed.

Program Instructor

Delta Corporation - 2009 - 2010

- Trained to work in three primary program areas; teambuilding, outdoor education, and conference/retreat.
- Work with groups from ages 7 to adult.
- Supervised physically-and mentally challenged adults in a day group setting Directed group activities and watched over clients work Managed personal .
- Helping individuals with mental handicaps learn skills to use in their everyday living, while ensuring that they are always safe and trying their .
- st Planned and supervised recreational activities for middle school aged children as part of 21 Century Community Learning Center in the Norristown .
- Assist Program Director with student recruitments, grant writing and press releases.
- This is Dummy Description data, Replace with job description relevant to your current role.




EDUCATION

- Master of Education in Secondary Education - 2010(Grand Canyon University - Phoenix, AZ)

SKILLS

Word, Power Point, Excel, Publisher, Typing.