ROBERT SMITH

Project Officer/Representative

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SUMMARY

Seventeen (17) years of electrical design experience followed by sixteen (16) years in project engineering related roles and responsibilities. Achievements made in electrical design and project engineering roles ranged across a wide spectrum of projects.

CORE COMPETENCIES

Microsoft Office, Product And Project Management, Communication, Leadership, Motivational And Analytical Skills, Problem-solving And Decision-making.

PROFESSIONAL EXPERIENCE

Project Officer/Representative

ABC Corporation - December 2012 – May 2013

Key Deliverables:

- Provide leadership and direction to ensure project activities within Udaypur district.
- Design and organize various training and workshops for capacity building of CBOs/ Partners Participate in organization strategic planning and proposal development meetings.
- Organize training for staff capacity building Investigate possible working opportunities and partners at district and national level.
- Provide technical and managerial guidelines to the project staff in project activities.
- Supervision of senior project staff members.
- Participating as a resource person in different trainings and workshops.
- Produce progress report and other documents required by the project.

Project Officer

ABC Corporation - 2008 – 2012

Key Deliverables:

- Responsible for the Tier II UAS within the Air Defense Weapon Systems and Unmanned Systems Program Office of Product Group 11.
- During this time I was responsible for the management, budgeting execution, and systems engineering of the Tier II UAS.
- Determined and recommended positions on all Tier II UAS related efforts, taking into account the potential impact on future plans for capabilities/concept development and integration.
- Provided USMC support and interface requirements to NAVAIR (PMA-263) and N78 for Tier III UAS program development.
- Fleet Manager for In-Service Systems responsible for program management, contract management, interoperability, and sustainment issues relating to a video

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capability system and a service contract for Intelligence, Surveillance, and Reconnaissance capabilities.

- Secretariat for the Unmanned Aircraft Systems Materiel Review Board.
- Recognized for meritorious service by receiving two On the Spot Awards..

EDUCATION

Master of Science in Entomology - (Louisiana State University - Baton Rouge, LA)

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