

JACKSON TURNER

Project Superintendent II

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles

🌐 www.qwikresume.com



PROFESSIONAL SUMMARY

Dynamic construction leader with 7 years of comprehensive experience in project supervision and site management. Expertise in coordinating diverse teams, ensuring compliance with building codes, and delivering projects on time and within budget. Committed to fostering a safe work environment while optimizing operational efficiency and client satisfaction.

WORK EXPERIENCE

Project Superintendent II

📅 Apr / 2020-Ongoing

Quantum Solutions LLC

📍 Phoenix, AZ

1. Oversee day-to-day operations for multiple construction sites, ensuring adherence to project specifications and timelines.
2. Train, supervise, and evaluate personnel, fostering a collaborative work environment.
3. Utilize project management software to track progress, manage resources, and maintain schedules.
4. Prepare and review project documentation, including specifications and closeout documentation.
5. Develop and implement short- and long-term project plans, documenting progress and addressing challenges.
6. Assign tasks and manage workflow among site personnel, optimizing resource allocation.
7. Ensure compliance with safety regulations and building codes, conducting regular inspections and audits.

Supervisor/Consultant

📅 Apr / 2018-Apr / 2020

Cactus Creek Solutions

📍 Phoenix, AZ

1. Facilitated communication between project stakeholders, ensuring alignment on goals and expectations.
2. Assisted in the development of project budgets and timelines, monitoring expenditures and progress.
3. Coordinated procurement of materials and equipment, optimizing supply chain efficiency.
4. Participated in strategic planning sessions to enhance operational effectiveness.
5. Conducted performance evaluations and provided feedback to team members.
6. Maintained accurate records of project activities and compliance documentation.

EDUCATION

Bachelor of Science in Construction Management

📅 Apr / 2016-Apr / 2018

University of California

📍 Toronto, ON

Focused on construction project management principles, including cost estimation, scheduling, and safety regulations.

SKILLS

Conflict Resolution



Site Safety Management



Leadership



Communication Skills



ACHIEVEMENTS

- ★ Successfully managed multiple projects, ensuring on-time completion within budget constraints.
- ★ Implemented safety protocols that reduced workplace incidents by 30%.
- ★ Coordinated a team of 50+ workers, enhancing productivity and morale on-site.