

SKILLS

Technical Carpentry

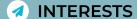
Project Plumbing

Hvac Systems Management

Field Testing

Installation Skills

Quality Assurance



★ Surfing

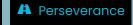
Martial Arts

CommunityService

👺 Blogging



Z Patience







LANGUAGES







English

Japanese

Swahili

ACHIEVEMENTS



Implemented a quality documentation system that improved project efficiency by 30%.

ISABELLA CLARK

Project Technician

www.qwikresume.com

PROFESSIONAL SUMMARY

Dynamic Project Technician with 7 years of comprehensive experience in managing technical projects and optimizing processes. Expertise in resource allocation, quality assurance, and compliance with industry standards. Committed to driving efficiency and delivering exceptional results through strategic planning and effective teamwork.

WORK EXPERIENCE

Project Technician

Apr / 2021-Ongoing

Maple Leaf Consulting

Toronto, ON

- 1. Coordinated over 50 inspections of project purchase orders, ensuring compliance with quality standards.
- 2. Managed quality documentation and updated server documents to maintain project accuracy.
- 3. Conducted construction material tests, overseeing masonry, earthwork, and foundation work.
- 4. Installed, replaced, and troubleshot servers, desktops, printers, and monitors, ensuring operational functionality.
- 5. Provided technical support services to educational institutions, healthcare facilities, and financial institutions.
- 6. Enhanced project workflows through effective resource management and communication.
- 7. Collaborated with engineers to develop project plans and timelines, driving project success.

Sr. Project Technician

math Apr / 2018-Apr / 2021

Lakeside Apparel Co

📮 Chicago, IL

- 1. Maintained the appearance and functionality of gaming machines, ensuring optimal performance.
- 2. Performed regular preventative maintenance, including detailed cleaning and component testing.
- 3. Delivered exceptional customer service, assisting guests with inquiries and issues.
- 4. Troubleshot and repaired malfunctioning machines, minimizing downtime.
- 5. Installed locks and various components into machines, preparing them for operational use.
- 6. Coordinated the installation and removal of machines on the casino floor, ensuring compliance with regulations.

EDUCATION

Bachelor of Science in Project Management

Apr / _Apr / 2018

University of Technology

Thicago, IL

Focused on project planning, execution, and resource management.