



Successfully operated 35mm and digital projectors for over 200 screenings, ensuring flawless presentations.

Implemented a maintenance schedule that reduced equipment downtime by 15%.

OLIVIA SMITH

Projectionist

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PROFESSIONAL SUMMARY

Passionate projectionist with two years of dedicated experience in film presentation and equipment operation. Proficient in managing both 35mm and digital projectors to deliver seamless cinematic experiences. Focused on maintaining equipment integrity while ensuring optimal sound and picture quality for audiences.

😔 WORK EXPERIENCE

Projectionist

🛗 Feb / 2024-Ongoing

Blue Sky Innovations

📮 Chicago, IL

- 1. Prepared feature presentations for public viewing by uploading and assembling new films.
- 2. Maintained an organized work environment to facilitate collaboration with fellow projectionists and staff.
- 3. Operated and maintained 35mm film projectors on a strict schedule, ensuring timely playback.
- 4. Managed projection equipment, splicing films under time constraints while maintaining quality standards.
- 5. Utilized splicers and projectors to showcase films across multiple theaters simultaneously.
- 6. Integrated separate film reels and trailers into cohesive presentations for audiences.
- 7. Assisted in inventory management by reordering supplies as needed during audits.

Projectionist

🛗 Feb / 2023-Feb / 2024

Summit Peak Industries

Denver, CO

- 1. Operated and monitored 35mm and digital projector systems for 14 auditoriums, ensuring smooth showings.
- 2. Threaded film through platters and adjusted projectors for optimal image size and sound quality.
- 3. Ensured timely start and end of films to maintain daily schedules and customer satisfaction.
- 4. Performed routine maintenance tasks, including cleaning lenses and lubricating machinery.
- 5. Prepared inspection reports and attendance sheets for operational transparency.
- 6. Assembled and disassembled film reels using splicers and rewind machines for efficient playback.

😣 EDUCATION

Associate of Applied Science in Film
Technology

2022 ⁻2023 **T** Chicago, IL

Feb /

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City College of Film Arts

Focused on film projection techniques and equipment maintenance.