ROBERT SMITH

Psychology Assistant

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Seeking a challenging position where my training, education, and experience would be an asset to your facility. Level-headed health professional who remains calm and effective in extremely difficult and stressful situations. Strong belief in importance of companionship and support in patient care.

CORE COMPETENCIES

Proofreading, Written Communication, Editing, Editor, Community Outreach, Data Entry, Copywriting, Copy Writing, Copy Editing.

PROFESSIONAL EXPERIENCE

Psychology Assistant

ABC Corporation - 1998 – 2005

Key Deliverables:

- Utilized analytical and problem solving skills and provided consultation, research, evaluation and treatment.
- Communicated findings and recommendations to diverse audiences orally and in written reports.
- Developed and provided staff training.
- Helped create and co-chaired Regional Behavior Support Committee to ensure compliance with regulations.
- Served as Coordinator for assigned region on rotating basis and ensured cases were assigned.
- Consulted with school systems.
- Provided statistical analysis and monitored programs for compliance.

Psychology Assistant

Delta Corporation - 2009 – 2010

Key Deliverables:

- Assisted Psychology professors in daily routine work -Entered and analyzed data sets on SPSS and Microsoft Excel -Tutored students in classes.
- TX Interviewed and evaluated clients, including conducting safety and risk assessments.
- Developed treatments and casework programs for an average of [Number] patients each month.
- Offered therapeutic services and crises intervention to emotionally disturbed elderly patients and mentally disabled patients.
- Referred clients to social services agencies.
- Administer academic achievement test and write evaluation reports.
- Attend Intervention Assistant Team (IAT) meetings.

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**

ROBERT SMITH

Psychology Assistant

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

EDUCATION

- Juris Doctor in Law

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**