



# MASON WILSON

Purchaser

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## PROFESSIONAL SUMMARY

Accomplished Purchaser with 7 years of dedicated experience in procurement and supply chain management. Expertise in negotiating supplier contracts, optimizing inventory processes, and driving cost efficiencies. Proven track record in enhancing supplier relationships and ensuring compliance with industry standards to meet organizational goals.

## WORK EXPERIENCE

### Purchaser II

Pineapple Enterprises

📅 Jan / 2021-Ongoing

📍 Santa Monica, CA

1. Procurement specialist for gourmet food and pastry ingredients, managing supplier contracts and negotiations.
2. Oversaw all ocean import logistics, ensuring timely and compliant delivery of overseas products.
3. Developed strong communication channels with vendors, enhancing negotiation outcomes.
4. Maintained accurate costing of received goods and ensured adherence to regulatory standards.
5. Managed offsite inventory of perishable items, optimizing storage and distribution processes.
6. Implemented inventory control measures that led to a 10% reduction in excess stock.
7. Participated in trade shows to identify new suppliers and enhance purchasing strategies.

### Purchaser

Silver Lake Enterprises

📅 Jan / 2018-Jan / 2021

📍 Seattle, WA

1. Provided engineering support for the integration and commissioning of Modular Capture Vessels for marine projects.
2. Created and processed RFQ packages, ensuring competitive vendor selection.
3. Maintained comprehensive reports on order statuses, enhancing tracking and efficiency.
4. Processed vendor quotes and developed Bid Tabs for project approvals.

## EDUCATION

### Bachelor of Science in Business Administration

University of California

📅 Jan / 2015 - Jan / 2018

📍 Seattle, WA

Focused on supply chain management and procurement strategies.

## SKILLS

### Erp Software Proficiency



### Financial Acumen



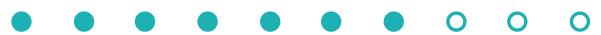
### Analytical Thinking



### Communication Skills



### Problem Solving



## INTERESTS

🎨 Art

🤝 Volunteering

🌲 Hiking

🧘 Yoga

## STRENGTHS

🔍 Criticality

☰ Detail-oriented

🤝 Diplomacy

😊 Enthusiasm

## LANGUAGES



English



Dutch



Swahili

## ACHIEVEMENTS

★ Achieved a 15% reduction in procurement costs through strategic vendor negotiations.

★ Improved inventory turnover rate by 20% by implementing efficient purchasing processes.