

# ROBERT SMITH

## QA Specialist II

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Over 35 years experience in Quality Assurance, DOD Contracting, and electronics manufacturing fields. Florida State Certified Safety & Environmental Professional Mechanical Quality Inspector.

## EXPERIENCE

### QA Specialist II

#### ABC Corporation - NOVEMBER 2013 - AUGUST 2015

- Ensured all items were received incorrectly & POs were reconciled with what was actually received, including logs filled out for ingredients.
- Ensured all items were BatchMastered in a timely manner with the correct number of labels adhered to them per the PO.
- Ensured all products were being labeled with the red "QC Hold" labels when received in.
- Ensured that once items were released the cartons were being labeled with "QA Released" labels and moved to the released staging area.
- Tracked and followed up on Rejected Material and assured the timely destruction/return of rejected material.
- Ensured that Freight Damage was clearly documented and that all damaged products were being properly labeled and moved to the hold appropriate area.
- Assured that acceptable expired retests and internally damaged products were sampled and those that were "QA Released" were being pulled.

### QA Specialist

#### Innosoft Inc - 2010 - 2013

- Facilitating Department of Education's project to CMMI Level 4 journey.
- Conducting CMMI process training for project teams.
- Representing project for quality assurance audits and addressing the audit findings.
- Facilitating project to CMMI Level 4 journey.
- Defining metrics for the project, capturing data and analyzing
- Conducting quality assurance regular team meetings; defining action items and tracking them to closer.
- Reviewing documents before delivering to client.
- Carrying out Manual testing, Smoke Test, Regression test of the application..

## EDUCATION

- Education & Military Experience - (UH - Manchester, TN)

## SKILLS

Mobile Testing, Cloud Testing, Web Services Testing.