

# Robert Smith

## Quality Control Operator

### PERSONAL STATEMENT

Seeking a Quality Control Operator position an outstanding career opportunity that will offer a rewarding work environment along with a winning team that will fully utilize management skills, etc,

### WORK EXPERIENCE

#### **Quality Control Operator**

**ABC Corporation - March 2013 - August 2016**

##### *Responsibilities:*

- Identified and resolved issues affecting product configuration.
- Approved in-process production by confirming specifications; conducted visual and measurement tests; communicating required adjustments to production supervisor.
- Approved finished products by confirming specifications; conducting visual and measurement tests; returning products for re-work; confirming re-work.
- Documented inspection results by completing reports and logs; summarized re-work and waste; inputting data into quality database.
- Maintained a safe and healthy work environment by following standards and procedures; complying with legal regulations.
- Updated job knowledge by participating in educational opportunities; reading technical publications.
- Accomplished quality and organization mission by completing related results as needed.

#### **Quality Control Operator**

**Delta Corporation - 2014 - 2017**

##### *Responsibilities:*

- Proofreading, checking printer, and customer specifications.
- Determined if the product met quality control specifications.
- Completed the final steps necessary to move the product to finished goods inventory.
- Made sure the right product was being distributed.
- Entered correct data into the computer for product updates and shipping instructions.
- Gave company tours of the plant.
- Identified and assigned rework actions necessary to rework production product

### Education

GED

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
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### **SKILLS**

Quality Checks, Time  
Management Skills.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company  
Name)  
Reference - 2 (Company  
Name)