



ISABELLA CLARK

Range Officer

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com



PROFESSIONAL SUMMARY

As a committed Range Officer with 5 years of experience, I specialize in ensuring safety and compliance across shooting ranges. My expertise includes instructing firearm handling, enforcing regulations, and enhancing user experiences through effective communication. I strive to create a secure, welcoming environment that promotes responsible firearm use and operational excellence.



WORK EXPERIENCE

Range Officer

Quantum Solutions LLC

📅 Feb / 2021-Ongoing

📍 Phoenix, AZ

1. Maintained a clean and safe environment for all range activities, ensuring compliance with safety protocols.
2. Educated participants on firearm safety and operational procedures, enhancing overall user experience.
3. Collaborated with law enforcement to address safety concerns and enforce regulations.
4. Utilized RecTrac software for efficient member management and record-keeping.
5. Fostered effective communication with patrons to improve service and safety awareness.
6. Monitored range activities, addressing unsafe behaviors proactively.
7. Trained volunteers in safety protocols and range operations.

Range Officer

Summit Peak Industries

📅 Feb / 2020-Feb / 2021

📍 Denver, CO

1. Patrolled the shooting line to monitor safety and ensure compliance with all range regulations.
2. Conducted safety briefings for users before range activities to promote awareness.
3. Supervised all shooting activities, enforcing gun safety rules and providing guidance.
4. Managed equipment and targets to ensure a smooth shooting experience for participants.
5. Addressed user inquiries and concerns, providing exceptional customer service.
6. Coordinated range events to enhance community engagement and participation.



EDUCATION

Associate of Applied Science in Criminal Justice

Springfield Community College

📅 Feb / 2019 - Feb / 2020

📍 Chicago, IL

Focused on law enforcement principles and public safety.



SKILLS

Customer Service

Safety Inspections

Firearm Handling Skills

Data Entry Skills

Range Design Knowledge

Shooting Techniques



INTERESTS



Scuba Diving



E-sports



Reading Fiction



Puzzle Solving



STRENGTHS



Stewardship



Teamwork



Tenacity



Vision



LANGUAGES



English



Arabic



Spanish



ACHIEVEMENTS



Successfully implemented safety protocols, reducing incidents by 30%.



Conducted over 50 training sessions, enhancing user knowledge and compliance.