

# AVA DAVIS

## Residential Real Estate Consultant

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🌐 www.qwikresume.com



## PROFESSIONAL SUMMARY

Enthusiastic Residential Real Estate Consultant with 2 years of experience in facilitating successful property transactions. Proficient in market analysis, contract negotiation, and client relationship management. Focused on delivering customized solutions that enhance client satisfaction and investment outcomes in the dynamic real estate landscape.

## WORK EXPERIENCE

### Residential Real Estate Consultant

📅 Feb / 2024-Ongoing

WidgetWorks Inc.

📍 Denver, CO

1. Identified and evaluated residential properties for investment opportunities across the region.
2. Adapted strategies based on market trends to optimize property acquisition and sales processes.
3. Streamlined workflows to efficiently manage multiple real estate listings and client inquiries.
4. Trained team members on effective use of CRM software to enhance client interactions.
5. Created compelling marketing materials, including brochures and online listings, to attract potential buyers.
6. Built and maintained strong relationships with clients to understand their real estate goals.
7. Educated clients on market conditions and investment strategies to maximize their returns.

### Real Estate Consultant

📅 Feb / 2023-Feb / 2024

Lakeside Apparel Co

📍 Chicago, IL

1. Assisted clients in buying and selling properties, ensuring alignment with their financial goals and market conditions.
2. Prepared and reviewed contracts, leases, and closing documents to ensure compliance and accuracy.
3. Maintained up-to-date knowledge of local real estate markets and industry trends.
4. Collaborated with mortgage lenders, appraisers, and inspectors to facilitate smooth transactions.
5. Managed property listings and promoted sales through various channels, including social media and open houses.
6. Provided exceptional customer service throughout the buying and selling process, resulting in repeat business.

## EDUCATION

### Bachelor of Science in Business Administration

📅 Feb / 2022-Feb / 2023

University of Illinois

📍 Denver, CO

Focused on real estate, finance, and marketing principles.

## SKILLS

Financial Analysis

Market Research

Investment Strategies

Real Estate Financing

## ACHIEVEMENTS

- 🌟 Successfully facilitated over 15 residential transactions, achieving an average closing price 10% above market value.
- 🌟 Developed a comprehensive marketing strategy that increased property visibility, leading to a 30% reduction in time on the market.
- 🌟 Established a referral network that generated 20% of new business through satisfied client recommendations.