

# ETHAN MARTINEZ

# Real Estate Manager

# PROFESSIONAL SUMMARY

Results-driven Real Estate Manager with 7 years of experience in site acquisition, lease negotiations, and asset management. Proven track record in optimizing property portfolios and enhancing operational efficiency for diverse clients.



### WORK EXPERIENCE

#### Real Estate Manager-Part Time

# Jan / 2020-Ongoing

#### Seaside Innovations

📮 Santa Monica, CA

- 1. Directed a team of real estate professionals in site identification, lease negotiations, and zoning compliance.
- 2. Coordinated site acquisition and permitting processes with legal and construction teams.
- 3. Managed vendor relationships to align client objectives with property owner needs.
- 4. Analyzed zoning regulations to establish timelines and strategies for clients
- 5. Conducted financial analyses to assess project viability, including NPV and IRR calculations.
- 6. Engaged with local government and community leaders to advocate for project approvals.
- 7. Developed and managed budgets, providing detailed financial reports to stakeholders.

#### Real Estate Manager

m Jan / 2018-Jan / 2020

#### Silver Lake Enterprises

**耳** Seattle, WA

- 1. Oversaw the development of 220,000 sq. ft. of retail space for major department stores.
- 2. Managed all aspects of new store development, including lease negotiations and asset management.
- 3. Led real estate M&A initiatives for the acquisition of prominent retail chains.
- 4. Facilitated the sale of 50 properties, generating \$170 million in revenue within 3 months.
- 5. Renegotiated multiple retail leases, improving terms for underperforming locations.



### EDUCATION

#### Bachelor of Science in Real Estate

# Jan / 2016-Jan / 2018

#### University of Southern California

■ Phoenix A7

Focused on real estate finance, property management, and urban development.

- (123) 456 7899
- Los Angeles
- www.qwikresume.com



Real Estate Analysis

Geospatial Analysis

**Budget Management** 

Project Management

Lease Negotiation

INTERESTS

Scuba Diving

E-sports

Reading Fiction 🗐 Puzzle Solving

**STRENGTHS** 

Self-awareness

Self-discipline

Sensitivity

Service-oriented

LANGUAGES







English

Japanese

French

# ACHIEVEMENTS

Successfully negotiated leases saving clients over \$2 million annually.

Led a team that increased property acquisition efficiency by 30%.