



MIA TAYLOR

Real Estate Sales Agent

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PROFESSIONAL SUMMARY

Results-oriented real estate sales agent with 7 years of experience in driving successful property transactions. Expert in client relationship management and skilled in market analysis to optimize sales strategies. Proven track record in negotiating favorable deals and enhancing client satisfaction. Passionate about delivering exceptional service and exceeding sales targets while fostering trust and loyalty.

WORK EXPERIENCE

Real Estate Sales Agent

📅 Feb / 2021-Ongoing

Pineapple Enterprises

📍 Santa Monica, CA

1. Advise clients on current market conditions, pricing strategies, and financing options.
2. Review contracts and documents to ensure compliance with legal requirements.
3. Build and maintain strong client relationships through regular follow-ups.
4. Negotiate purchase agreements, addressing client concerns and coordinating with third-party professionals.
5. Guide clients in developing tailored real estate investment strategies.
6. Assist clients in preparing properties for market to maximize appeal and value.
7. Conduct market research to identify trends and opportunities for clients.

Real Estate Sales Agent

📅 Feb / 2018-Feb / 2021

Summit Peak Industries

📍 Denver, CO

1. Engage with clients to understand their property needs and secure financing proof.
2. Advise sellers on enhancing property appeal and creating effective marketing strategies.
3. Proactively source leads, including for sale by owner and expired listings.
4. Preview and showcase properties to align with client preferences.
5. Facilitate negotiations between buyers and sellers, ensuring smooth transactions.
6. Prepare essential documents like contracts and closing statements efficiently.

EDUCATION

Bachelor of Business Administration

📅 Feb / 2015 - Feb / 2018

University of Texas

📍 Portland, OR

Focused on real estate finance and marketing strategies.

SKILLS

Investment Analysis



Real Estate Negotiation



Sales Strategy Development



Market Analysis



Property Showings



Conflict Resolution



INTERESTS

🎮 Gaming

👜 Fashion

🎬 Film

💻 Technology

STRENGTHS

⚖️ Fairness

↔️ Flexibility

➔ Forward-thinking

❤️ Gratitude

LANGUAGES



English



French



Japanese

ACHIEVEMENTS

- ★ Achieved 20% increase in sales volume over 3 consecutive years.
- ★ Successfully closed over 100 property transactions, resulting in high client satisfaction ratings.
- ★ Developed a referral network that contributed to 30% of annual sales.