

# Robert Smith

## *Recording Engineer/Representative*

### PERSONAL STATEMENT

Service-oriented Field Engineer with a background in Customer Service of Network troubleshooting and installation. Core competencies include organization, technical oversight, and problem-solving as well as while handling tasks with accuracy and efficiency.

### WORK EXPERIENCE

#### ***Recording Engineer/Representative***

**Leslies Recording Studio - October 1999 - 2020**

##### *Responsibilities:*

- Mix and edit voices, music, and taped sound effects for live performances and for prerecorded events.
- Regulate volume level and sound quality during recording sessions, using control consoles.
- Separate instruments, vocals, and other sounds, and combine sounds later during the mixing or postproduction stage.
- Prepare for recording sessions by performing activities such as selecting and setting up microphones.
- Report equipment problems and ensure that the required repairs are made.
- Record speech, music, and other sounds on recording media, using recording equipment.
- Establishes and maintains preventive maintenance programs and procedures.

#### ***Recording Engineer/Representative***

**ABC Corporation - 1997 - 1999**

##### *Responsibilities:*

- Conferring with producers, performers, and others to determine and achieve the desired sound for a production, such as a musical recording or a film.
- Setting up, testing and adjusting recording equipment for recording sessions and live performances; tearing down equipment after event completion.
- Regulating volume level and sound quality during recording sessions, using control consoles.
- Preparing for recording sessions by performing activities such as selecting and setting up microphones.
- Mixing and editing voices, music, and taped sound effects for live performances and for prerecorded events, using sound mixing boards.
- Synchronizing and equalizing prerecorded dialogue, music, and sound effects with visual action of motion pictures or television productions, using control consoles..
- This is Dummy Description data, Replace with job description relevant to your current role.

### **CONTACT DETAILS**

1737 Marshville Road,  
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(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Nuendo, Cubase,  
Protools, Logic,  
Powerpoint, Photoshop.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

## Education

BS