

# ROBERT SMITH

## Recreation Worker

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As a Recreation Worker, responsible for providing Parks & Recreation assistance during recreational programs and for athletic and special events activities.

### **MARCH 2016 - 2020**

#### **RECREATION WORKER - KIDS CAN COMMUNITY CENTER**

- Manage the daily operations of recreational facilities.
- Organize, lead, and promote interest in recreational activities such as arts, crafts, sports, games, camping, and hobbies.
- Explain principles, techniques, and safety procedures to participants in recreational activities, and demonstrate the use of materials and equipment.
- Complete and maintain time and attendance forms and inventory lists.
- Meet with staff to discuss rules, regulations, and work-related problems.
- Provide for entertainment and set up related decorations and equipment.
- Organize and promote activities, such as arts and crafts, sports, games, music, dramatics, social recreation, camping, and hobbies, taking into.

### **2014 - 2016**

#### **RECREATION WORKER - DELTA CORPORATION**

- Drove company trucks to job sites with trailers that has the lawn equipment Load and Unload tools daily before and after work Pick trash up at parks .
- Ballarat, Victoria, Australia - Worked with school-aged clients living with disabilities to support them in developing their socialization skills and .
- removed client from stressful situation to reduce likelihood of meltdown - Assisted or fully managed clients while using the restroom, changing .
- blind or wheelchair-based client - Worked cohesively with other staff members and volunteers to guarantee client and staff safety, especially when .
- Ballarat, Victoria, Australia.
- Customer service, maintaining rides & games, supervision of riders, helped wherever needed, was able to cover on short notice Accomplishments .
- Oversee children involved in different activities such as baseball, softball, basketball, etc.

## **EDUCATION**

Associates in Human Services - August 2014(Iowa Western Community College - Council Bluffs, IA)

## **SKILLS**

Microsoft Office, Understanding of Lean Tools, AutoCAD, KeyCreator, Solid Works, Python, Java, Minitab.