



# MASON WILSON

## Regional Property Manager

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### PROFESSIONAL SUMMARY

Innovative Regional Property Manager with over 10 years of experience in managing diverse residential and commercial portfolios. Skilled in driving operational excellence, enhancing tenant satisfaction, and maximizing revenue through strategic oversight and effective leadership. Dedicated to fostering community engagement and ensuring compliance with industry regulations while achieving organizational objectives.

### WORK EXPERIENCE

#### Associate Regional Property Manager

Seaside Innovations

📅 Jan / 2018-Ongoing

📍 Santa Monica, CA

1. Establish and maintain strong relationships with tenants, addressing concerns and ensuring retention.
2. Supervised and directed a team of 13 property managers and maintenance technicians, fostering a collaborative work environment.
3. Developed resource strategies that reduced property expenses by 33% while maintaining service quality.
4. Coordinate leasing activities, including marketing strategies and tenant screenings.
5. Facilitated the successful takeover of property management at a LIHTC property, ensuring smooth transitions.
6. Oversaw Onesite management software conversion and auditing of resident files, meeting funder requirements.
7. Recruited and trained qualified team members to align with property-specific needs, enhancing overall performance.

#### REGIONAL PROPERTY MANAGER

Crescent Moon Design

📅 Jan / 2015-Jan / 2018

📍 Portland, OR

1. Progressed through increasing responsibilities, consistently exceeding operational goals and expectations.
2. Initiated career as Assistant Property Manager, quickly advancing to Property Manager within six months.
3. Promoted to Regional Property Manager within one year due to exceptional performance.
4. Managed diverse properties, including commercial, historical, and industrial sites across Fairfield County and New York City.

### EDUCATION

#### Bachelor of Science in Business Administration

University of Southern California

📅 Jan / 2012 - Jan / 2015

📍 Denver, CO

Focused on management principles and real estate practices.

### SKILLS

#### Sales Strategies



#### Property Marketing



#### Community Engagement



#### Marketing Skills



#### Reporting Tools



### INTERESTS

🔧 Woodworking

🌠 Star Gazing

★ Theatre

🏡 Architecture

### STRENGTHS

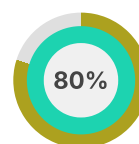
😊 Politeness

🚩 Determination

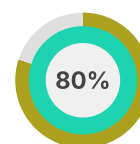
🚀 Ambition

✅ Dedication

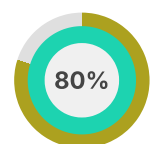
### LANGUAGES



English



Mandarin



Italian

### ACHIEVEMENTS

- ★ Increased tenant retention rates by 25% through enhanced engagement initiatives.
- ★ Achieved a 20% reduction in operating expenses through strategic cost management.