

AMELIA MOORE

Registered Pharmacy Technician

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PROFESSIONAL SUMMARY

Dedicated Registered Pharmacy Technician with two years of experience in medication preparation and patient care. Proficient in prescription processing, inventory management, and ensuring compliance with pharmacy regulations. Committed to enhancing patient outcomes through meticulous attention to detail and excellent communication skills. Eager to contribute to a dynamic pharmacy team.

WORK EXPERIENCE

Registered Pharmacy Technician

Blue Sky Innovations

Mar / 2024-Ongoing

Chicago, IL

- 1. Accurately prepared and dispensed prescription orders, ensuring adherence to safety protocols.
- 2. Conducted order entry and verification for prescriptions, confirming patient information and medication details.
- 3. Performed quality assurance checks to minimize errors in prescription processing.
- 4. Communicated effectively with healthcare professionals regarding prescription clarifications and patient needs.
- 5. Managed inventory control, including the processing of discontinued and recalled medications.
- 6. Maintained comprehensive patient profiles, documenting medication histories and health information.
- 7. Collaborated with pharmacists to optimize medication therapy and patient outcomes.

Registered Pharmacy Technician

Crescent Moon Design

Mar / 2023-Mar / 2024

Portland, OR

- 1. Supported pharmacists in medication preparation and dispensing tasks.
- 2. Measured, mixed, and labeled medications according to prescription specifications.
- 3. Identified medication names, strengths, dosages, and potential side effects for patient education.
- 4. Provided exceptional customer service by responding to patient inquiries and processing refill requests.
- 5. Verified prescriptions from various healthcare facilities, ensuring accuracy and safety.
- 6. Assisted in resolving insurance claim disputes for patients.

EDUCATION

Associate of Applied Science in Pharmacy Technology

Southern Community College

Mar / 2022-Mar / 2023

Phoenix, AZ

Completed coursework in pharmacology, medication dispensing, and pharmacy law.

SKILLS

Pharmacy Management Software

Medication Safety Practices

Prescription Processing

Inventory Management

ACHIEVEMENTS

- Improved prescription accuracy by 15% through diligent verification processes.
- Streamlined medication inventory management, reducing waste by 20%.
- Received positive feedback from patients for exceptional customer service.