



MIA TAYLOR

Lead Reo Asset Manager

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☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

💡 SKILLS

Strategic Negotiations



Negotiation Skills



Budgeting Skills



Real Estate Law



Sales Strategies



Client Relations



🎯 INTERESTS

🔧 DIY Projects ✂️ Crafting

🧘 Meditation 🏛️ History

👊 STRENGTHS

🌿 Humility 💡 Innovation

👁️ Insightfulness ✅ Integrity

🗣️ LANGUAGES



English



German



Mandarin

🌟 ACHIEVEMENTS

★ Successfully managed the liquidation of over 230 properties, achieving a 95% closing rate.

★ Developed and implemented marketing strategies that increased asset visibility by 40%.

👤 PROFESSIONAL SUMMARY

Dynamic REO Asset Manager with a decade of robust experience in managing distressed property portfolios and optimizing asset performance. Proven track record in strategic planning, stakeholder collaboration, and compliance oversight, consistently driving value enhancement. Eager to leverage extensive industry knowledge to lead teams and improve operational efficiency.

💼 WORK EXPERIENCE

Lead Reo Asset Manager

📅 May / 2018-Ongoing

Maple Leaf Consulting

📍 Toronto, ON

1. Managed a portfolio of 230 properties from eviction to escrow closure, ensuring compliance with all regulations.
2. Developed and executed comprehensive marketing strategies based on data analysis and client requirements.
3. Reviewed and approved bids for property repairs and improvements to enhance asset value.
4. Negotiated offers on behalf of clients, achieving optimal sale terms.
5. Monitored contract terms and facilitated timely closings, maintaining a high client satisfaction rate.
6. Collaborated with the Portfolio Manager on special projects to improve operational efficiency.
7. Adapted market strategies according to evolving client needs and market conditions.

Reo Asset Manager

📅 May / 2015-May / 2018

Lakeside Apparel Co

📍 Chicago, IL

1. Reviewed and executed documents requiring management-level approval, ensuring compliance and accuracy.
2. Created and implemented effective marketing strategies for bank-owned properties, increasing market reach.
3. Coordinated with closing vendors to ensure timely and accurate escrow transactions.
4. Applied in-depth knowledge of Title and Mortgage Insurance Claims to expedite processes.
5. Streamlined marketing and liquidation processes, consistently meeting and exceeding monthly performance goals.
6. Conducted market analyses to inform pricing and sales strategies for distressed properties.

🎓 EDUCATION

Bachelor of Science in Business Administration

📅 May / 2012 - May / 2015

University of Nebraska

📍 Chicago, IL

Specialized in real estate management and financial analysis.