



WILLIAM PEREZ

Research Assistant

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PROFESSIONAL SUMMARY

Enthusiastic Research Assistant with two years of experience in data collection and analysis within clinical research settings. Skilled in protocol development and participant engagement, I aim to enhance research quality and efficiency. Eager to leverage my analytical skills and teamwork to support innovative projects that drive impactful findings.

WORK EXPERIENCE

Research Assistant 📅 Apr / 2024-Ongoing
Quantum Solutions LLC 📍 Phoenix, AZ

- 1. Contributed to the organization and execution of baseline surveys in clinical settings, ensuring compliance with protocols.
- 2. Participated in the development of research surveys and protocols to optimize study outcomes.
- 3. Conducted interviews with potential participants, managing informed consent and eligibility assessments.
- 4. Adhered strictly to study protocols while safeguarding participant confidentiality.
- 5. Prepared and analyzed data reports using Microsoft Office, ensuring accurate tracking of participant progress.
- 6. Assisted project coordinators with participant follow-ups through various communication methods, including calls and texts.
- 7. Coordinated recruitment schedules across multiple sites, fostering strong relationships with site staff to facilitate participant engagement.

Clerk 1 📅 Apr / 2023-Apr / 2024
Crescent Moon Design 📍 Portland, OR

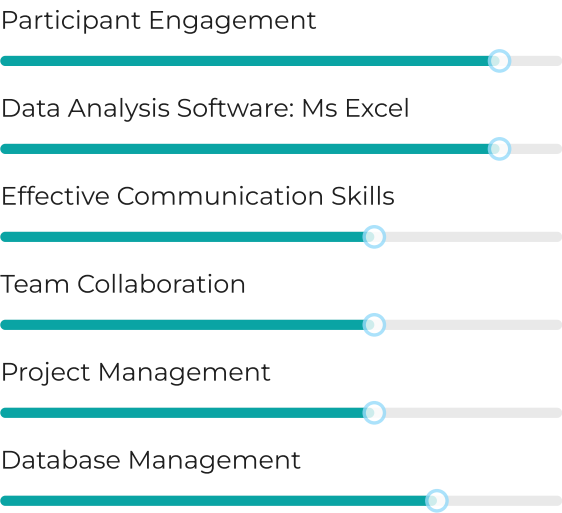
- 1. Ensured data accuracy and timely dissemination of findings to healthcare professionals and administrators.
- 2. Managed extensive patient databases, enabling efficient access to patient care records.
- 3. Supported compliance with federal privacy regulations in patient data management.
- 4. Acted as a liaison between patients and clinical staff, enhancing communication and support.
- 5. Balanced financial accounts, including petty cash, and addressed discrepancies promptly.
- 6. Participated in wellness initiatives, promoting employee health and engagement.

EDUCATION

Bachelor of Science in Public Health 📅 Apr / 2022 - Apr / 2023
University of New Hampshire 📍 Denver, CO

Focused on research methodologies and health promotion strategies.

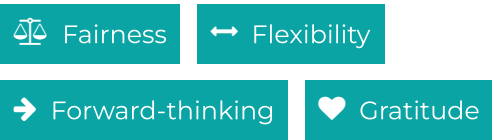
SKILLS



INTERESTS

- 🎮 Gaming
- 👜 Fashion
- 🎬 Film
- 💻 Technology

STRENGTHS



LANGUAGES



ACHIEVEMENTS

- 🌟 Streamlined data collection processes, improving participant recruitment efficiency by 25%.
- 🌟 Developed and implemented survey protocols that enhanced data accuracy in clinical studies.
- 🌟 Trained and supervised new research assistants, fostering a collaborative team environment.